Mid-terms should be in full swing. I send you nothing but good vibes and best of luck!

If you find that things are harder than you want them to be, I encourage you to reach out. If not with me, your Instructor or the TA, or another resource here at UCR.

Don't let yourself fall behind, or lose focus.

HOW TO SEND AN EMAIL

https://student.engr.ucr.edu/contact-my-advisor

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: sacen@engr.ucr.edu
List in the subject line*: CEN and your Full Name.*
Please be sure to include your Student ID# (86*******) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.
Please be mindful of how you communicate. This is a simple task, but one that is important.

ADVISOR AVAILABILITY

https://student.engr.ucr.edu/contact-my-advisor

Here is the link to find an open Appointment time: https://calendly.com/bcoe_advising-elen.
Please note that Appointments are open for in-person meetings, or via Zoom.
Appointment time slots are for 15 minutes.

Drop-ins this week (via Zoom):
Mondays   830-11am (https://ucr.zoom.us/j/94811421267)
Tuesdays   130-330pm (https://ucr.zoom.us/j/99262529929)
Wednesdays   130-330pm (https://ucr.zoom.us/j/99262529929)
Thursdays   830-11am (https://ucr.zoom.us/j/94811421267)
Fridays   830-11am (https://ucr.zoom.us/j/94811421267)

ADVISING NOTES FOR YOUR MAJOR (CEN)

~When using the suggested Course Plan, always use the one you are assigned to (you can see this listed as your 'Catalog Year' in the Degree Audit) and the most up to date version (2022).
The most up to date version will show two things; new courses required in the major, and new terms for when courses may be offered: https://student.engr.ucr.edu/majors.

~If you have something in your degree audit that should be cleared, make sure to let me know if it is not.

Seniors (Year #4):
-When will you graduate, is it listed correctly in R'Web? Did you plan for Senior Design?
-Are you taking a Technical Elective course, but don't see it counting in your degree audit?
-Academic Advising Milestones (Year #4) happened in the Fall Quarter. Did you attend a session, and clear the hold?

Juniors (Year #3):
-Are you on track to graduate when you think you should be? Do you need to plan for a course in summer?
-Have you gotten the chance to do an Internship or Research yet?
-Are you taking a Technical Elective course, but don't see it counting in your degree audit?
-Academic Advising Milestones (Year #3) happens in the Winter Quarter. Don't miss the last scheduled session to clear your hold.

Sophomores (Year #2):
-Have you joined any BCOE Clubs & Org's?
-What would you share with a new student, that allowed you to be successful in your first year?
-Academic Advising Milestones (Year #2) happens in the Winter Quarter. Look for the email.
-Have you signed up for the **BCOE Road 2 Success** program (Mentor Collective)?

Freshmen (Year #1):
-Are you using a Calendar System?
-Are you keeping your living space clean & organized?
-Academic Advising Milestones (Year #1) happens in the Spring Quarter.

Transfer Students:
-Make sure you have all your transfer coursework counting correctly.
-Did you have anything that helped you succeed (time management trick or calendar system, ironing your jeans, exercise, studying at a certain time of day, eating spicy food for breakfast) at your previous school?
-Have you joined the Transfer Transition Program (TTP): https://student.engr.ucr.edu/transfer-transition?
-Do you have any courses listed in the Degree Audit with a code: 'UCRV RVW'?
-Did you earn IGETC, do you see it posted in your Degree Audit?
-Have you met with me yet to review your degree audit and build a course plan unique for you?

Academic Probation:
-If you are on Academic Probation, be sure to meet with me. I have appointments schedule into March, but I will help you with enrollment if your time ticket is before we get to meet.
-Make sure you are focused on the courses you are enrolled in, do you best and keep your focus.

-There are workshops that the Academic Resource Center (ARC) offers that may help:
https://arc.ucr.edu/rsuccess.

Future course offerings from:
Computer Science - https://www1.cs.ucr.edu/undergraduate/course-listings (2022-2023)
Electrical Engineering - https://www.ece.ucr.edu/courses (2022-2023)

<mark>Undergraduate Faculty Advisor</mark>: Dr. Allan Knight
UCR profile for some details on his work and his contact details: https://profiles.ucr.edu/allan.knight

THINGS TO KNOW! THINGS TO DO!

<mark>BCOE Clubs & Org's</mark>
Looking for Connection, get involved with a club or student organization.
You can learn more about each student organization here: https://www.engr.ucr.edu/student-organizations

<mark>Microtutorials in Mathematics</mark>
The Microtutorials in Mathematics project team at UCR has conceived a new approach to producing supplementary instructional materials. It produces a collection of microtutorials as supplementary instructional and learning materials.
https://mathtutorials.ucr.edu/

<mark>BCOE Advisor & Student Partnership</mark>
This partnership is a collaboration between a BCOE academic advisor and a BCOE student to achieve the universal educational and professional goals of the student, BCOE, and UCR.
Read more here: https://student.engr.ucr.edu/sites/default/files/2020-10/Advisor%20Advisee%20Partneship%20Agreement_final.pdf

<mark>Video Advising Resources</mark>
Please check out this webpage to learn more about course planning, breadth courses, registration, and navigating our webpage to get answers to common questions:
https://student.engr.ucr.edu/video-advising-resources

<mark>Academic Resource Center (ARC): Programming and Services</mark>
Drop-In Tutoring is back! –No appointment necessary! The complete tutoring schedule can be found on Tutorial Assistance Program (TAP) page: https://arc.ucr.edu/tap. See the attached flyer for additional details.
Reading & Writing Workshops – The ARC provides a number of workshops on reading and writing topics including "Writing Conclusions", "The Writing Process", and "Reading Writing Prompts". For additional information and the workshop schedule, go to: https://arc.ucr.edu/writing.

QUARTERLY DEADLINES & FEES

You can view quarterly deadlines at this link:
https://registrar.ucr.edu/calendar

The last day to Withdraw from a course using the Enrollment Adjustment Form ($4 Fee): February 17 @ NOON
The last day to Change the Grading Basis using the Enrollment Adjustment Form ($4 Fee): March 3 @ NOON

Please use the online forms website: myforms.ucr.edu, to complete the required online form(s) within the listed deadline(s).
Always make sure you list all parts of a course when submitting a form.

2023 SPRING QUARTER REGISTRATION

The Schedule of Classes for the 2023 Spring Quarter is open at www.classes.ucr.edu.

View your registration time ticket as of February 7 in R'Web – Student Profile, by clicking Registration Notices (top right corner).
The time ticket is NOT a meeting with me, your assigned Academic Advisor. It is the earliest time you can register for classes through R'Web - Registration.

2023 Spring Quarter registration begins February 13.

https://registrar.ucr.edu/registering

The Schedule of Classes for the 2023 Spring Quarter is open at www.classes.ucr.edu.

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2023 Spring Quarter registration begins February 13.

https://registrar.ucr.edu/registering

REGISTRATION TIPS:
1. Enroll in courses using R'Web during your assigned Ticket Time.
2. Use the online Schedule of Classes (www.classes.ucr.edu) to find open courses and the course record number(s) (CRN).
3. Check your degree audit in R'Web, the suggested course plan (https://student.engr.ucr.edu/majors), and the approved Breadth worksheet (http://student.engr.ucr.edu/policies/requirements/breadth.html) to determine what courses to enroll in next quarter. You can also go to this link for visual guidance for more in-depth course planning guidance (https://student.engr.ucr.edu/student-success-programs).

4. Confirm that you have satisfied all prerequisites for the courses in which you plan to enroll. Prerequisites are listed in the UCR General Catalog (http://catalog.ucr.edu/).
5. After you have enrolled, check your schedule in R'Web and your UCR Student email regularly for any changes to the courses you have enrolled in.
6. If you need assistance enrolling in a course use the appropriate resources:
   CNAS courses (i.e., Math, Physics, Chemistry, Biology, Statistics) please use the online form here: https://ucrbsgsac.wufoo.com/forms/enrollment-request/.
   BCOE courses (i.e., Computer Science, Mechanical Engineering) please use the online form here: http://student.engr.ucr.edu/enrollmentassistance.html.
   CHASS courses (i.e., History, Political Science) please use the online form here: https://chassems.wufoo.com/forms/chass-enrollment-request-form/
7. ENGL 001C alternatives offered in the 2023 Spring Quarter will be listed online at this link: http://uwp.ucr.edu/wac.html.
8. To Waitlist a course, you will only be allowed to waitlist for the discussion/lab section (the secondary part of the course). A seat in the lecture is assumed if there is a seat in the discussion/lab. If a seat becomes available, you will be sent an email to add both sections. You will only have 24 hours to add the available seat, so keep watching your email. If you miss the 24 hour window to add the course, that seat is offered to the next student in line and you will be dropped from the waitlist. If you drop yourself from the waitlist, either accidentally or on purpose, you will lose your place on the waitlist. For more details, you can click this link: https://registrar.ucr.edu/registering/waitlist.

2023 SPRING QUARTER GRADUATION

If you will be graduating in the 2023 Spring Quarter (taking your last classes), the graduation application opens on February 13.

Please be sure to enroll in spring quarter classes before you apply for graduation.
You will need to login into R'Web to submit your graduation application. You can find this under the 'Graduation, Grades & Test Scores' tab.
Once you have registered for spring, applied for graduation; be sure to refresh your degree audit and see if you are at 98% with the 'degree progress' bar. Let me know if you are not.

The 2023 Spring Quarter graduation application deadline is March 6.

Be in the know, check the website for more information on graduation:
http://registrar.ucr.edu/registrar/guide-to-graduation/index.html

COMMENCEMENT 2023

UCR has announced details for the 2023 Commencement Ceremonies: https://commencement.ucr.edu/

Tuesday, June 20 @ 6pm – BCOE Ceremony located at Toyota Arena in Ontario.

Plan ahead, invite your family and friends and don't miss this great experience to highlight graduation!

We are more than halfway done with the term. You got this!

Take care of yourself, keep the positive routines in place. Sleep, exercise, drink water, and go to class!

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Thomas McGraw

Academic Advisor for students in:
Computer Engineering (CEN)
Electrical Engineering (ELEN)
Materials Science & Engineering (MSE)

Bourns College of Engineering
Student Academic Affairs
BCOE Advising
Skye Hall, Suite 310
BCOEAdvising@engr.ucr.edu
http://student.engr.ucr.edu/