

**From:** BCOE Advising <bcoeadvising@engr.ucr.edu>  
**Sent:** Friday, September 23, 2022 4:00 PM  
**To:** BCOE Advising <bcoeadvising@engr.ucr.edu>  
**Subject:** CEN - Week #1, 2022 Fall Quarter

Here we go, the first full week of the fall quarter.

I hope you build a great routine for yourself, find balance for things outside the classroom and make plenty of time for studying.

A little about me, your assigned Academic Advisor (Thomas): I advise three majors: Computer Engineering, Electrical Engineering and Materials Science. I work 7-4pm, and I am in the office most days (on occasion I may work remote). I love to get out and walk during my lunch break. I commit to helping you as best I can, but I need you to make sure you let me know if you need help with something. I love the work I do, and am thankful that I have been able to do this for many years; and many more to come. I play Pokemon Go, love nearly all movies and TV shows. I am a Dad and can be a bit corny, and with that here is my first Dad Joke for you: What do you call a wizard who is really bad at football? Fumbledore.

### **DROP-INS & APPOINTMENTS**

**Drop-ins** are only remote, on Zoom. This may change later in the fall quarter.

Mondays	830-11am ( <a href="https://ucr.zoom.us/j/92303636394">https://ucr.zoom.us/j/92303636394</a> )
Tuesdays	130-330pm ( <a href="https://ucr.zoom.us/j/95613940143">https://ucr.zoom.us/j/95613940143</a> )
Wednesdays	130-330pm ( <a href="https://ucr.zoom.us/j/95613940143">https://ucr.zoom.us/j/95613940143</a> )
Thursdays	830-11am ( <a href="https://ucr.zoom.us/j/92303636394">https://ucr.zoom.us/j/92303636394</a> )
Fridays	830-11am ( <a href="https://ucr.zoom.us/j/92303636394">https://ucr.zoom.us/j/92303636394</a> )

I host **Appointments** a few days a week (starting in Week #2), here is the link to find an open appointment time:

<https://calendar.google.com/calendar/u/0/selfsched?sstoken=UUVRQJJSX1dEQ0ZFfGRIZmF1bHR8M2MwZTM4NzliYjRjYjczZjk1NWE1YmZmOGJjYTIkNWU>.

**Please note that Appointments are open for in-person meetings.**

You need to state if you will need a Zoom link, or will show up in-person. A Zoom link will be sent if that is your selection.

My Appointment time slots are for 20 minutes.

When scheduling an appointment, be sure you are logged in and using your UCR Student Account.

<https://student.engr.ucr.edu/academic-advisor-availability>

### **QUARTERLY DEADLINES & FEES**

You can view quarterly deadlines at this link:

<https://registrar.ucr.edu/calendar>

*The last day to Add a course (No Fee): Friday, October 7 (Week #2)*

*The last day to submit a Part-Time Fee Waiver (No Fee): Friday, October 7 (Week #2)*

Please use the online forms website: [myforms.ucr.edu](http://myforms.ucr.edu), to complete the required online form(s) within the listed deadline(s).

**Always make sure you list all parts of a class when submitting a form.**

## **HOW TO SEND AN EMAIL**

<http://student.engr.ucr.edu/emailadvisor.html>

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: [BCOEAdvising@engr.ucr.edu](mailto:BCOEAdvising@engr.ucr.edu)

List in the subject line: **CEN and your Full Name**

Please be sure to include your Student ID# (86\*\*\*\*\*) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.

Please be mindful of how you communicate. This is a simple task, but one that is important.

## **ADVISING NOTES**

When using the suggested Course Plan, always use the one you are assigned to (you can see this listed as your 'Catalog Year' in the Degree Audit) and the most up to date version (2022).

The most up to date version will show two things; new courses required in the major, and new terms for when courses may be offered.

<https://student.engr.ucr.edu/majors>

*\*I am attaching the newly approved course plan for the new school year (2022-2023). Make sure you check it and compare it to the version you have that matches your degree check. If you have questions, send me an email.*

-MATH 046 is now EE 020A/MATH 045 **(\*Please note that MATH 046 is no longer allowed to substitute for MATH 045/EE 020A\*)**

-EE 020 is now EE 020B

-EE 001A & 01LA is now EE 030A & 030LA

-EE 001B is new EE 030B

-CS 012 is now CS 010B

~If you have something in your degree audit that should be cleared, make sure to let me know if it is not.

#### Seniors (Year #4):

- When will you graduate, is it listed correctly in R'Web? Did you plan for Senior Design?
- Are you taking CS 178A/B for Senior Design? Do you see it counting in your degree audit?
- Are you taking a Technical Elective course, but don't see it counting in your degree audit?
- Academic Advising Milestones happens in the Fall Quarter. Look for an email in a couple weeks.

#### Juniors (Year #3):

- Are you on track to graduate when you think you should be? Do you need to plan for a course in summer?
- Have you gotten the chance to do an Internship or Research yet?
- Are you taking a Technical Elective course, but don't see it counting in your degree audit?
- Academic Advising Milestones happens in the Winter Quarter.

#### Sophomores (Year #2):

- Have you joined any BCOE Clubs & Org's?
- What would you share with a new student, that allowed you to be successful in your first year?
- Academic Advising Milestones happens in the Winter Quarter.

#### Freshmen (Year #1):

- Are you using a Calendar System yet?
- Did you find all your class locations?
- Academic Advising Milestones happens in the Spring Quarter.
- Be sure to check out the attached pic from the Dean's Orientation!

#### Transfer Students:

Make sure you have all your transfer coursework counting correctly.

Did you have anything that helped you succeed at your previous school?

Have you joined the Transfer Transition Program (TTP): <https://student.engr.ucr.edu/transfer-transition/>

Do you have any courses listed in the Degree Audit with a code: 'UCRV RVW'?

Did you earn IGETC, do you see it posted in your Degree Audit?

Future course offerings from:

Computer Science - <https://www1.cs.ucr.edu/undergraduate/course-listings> (2022-2023)

Electrical Engineering - <https://www.ece.ucr.edu/courses> (2022-2023)

**Undergraduate Faculty Advisor:** Dr. Allan Knight

UCR profile for some details on his work and his contact details: <https://profiles.ucr.edu/allan.knight>

## **2022 FALL QUARTER REGISTRATION**

The Schedule of Classes for the 2022 Fall Quarter is here: [www.classes.ucr.edu](http://www.classes.ucr.edu).

<https://registrar.ucr.edu/registering>

Before registering for 2022 Fall Quarter, you should check and clear all holds. Holds are listed under the "HOLDS" section in Student Profile at R'Web.

Please follow-up with the appropriate office(s) to clear holds. See your campus R'Mail for details about BCOE initiated holds.

## **2022 FALL QUARTER GRADUATION**

If you will be graduating in the 2022 Fall Quarter (taking your last classes), you can apply for graduation. The 2022 Fall Quarter graduation application is open.

You will apply for graduation in R'Web, it is found under the 'Graduation, Grades & Test Scores' tab.

Be sure to enroll into your last classes before you apply for graduation.

Deadline to apply for Graduation in the 2022 Fall Quarter was August 15.

If you missed the deadline, please email me about this.

### **BE IN THE KNOW!**

#### **BCOE Clubs & Org's**

Looking for Connection, get involved with a club or student organization.

You can learn more about each student organization here: <https://www.engr.ucr.edu/student-organizations>

#### **Tutoring at the ARC**

Tutoring through the ARC's Tutorial Assistance and Writing/Reading Support Programs is now open for student appointments. Currently, all ARC services are remote & in-person.

Students can log in to make an appointment by going to the Accudemia Appointment System (<https://ucr.accudemia.net>) with their Student ID number as the User ID and password.

There, you can see real-time appointment availability for classes. A complete list of the courses available for tutoring is available at their program website: <https://arc.ucr.edu/tap>.

#### **Microtutorials in Mathematics**

The Microtutorials in Mathematics project team at UCR has conceived a new approach to producing supplementary instructional materials. It produces a collection of microtutorials as supplementary instructional and learning materials.

<https://mathtutorials.ucr.edu/>

#### **Advisor & Student Partnership**

This partnership is a collaboration between a BCOE academic advisor and a BCOE student to achieve the universal educational and professional goals of the student, BCOE, and UCR.

Read more here: [https://student.engr.ucr.edu/sites/default/files/2020-10/Advisor%20Advisee%20Partnership%20Agreement\\_final.pdf](https://student.engr.ucr.edu/sites/default/files/2020-10/Advisor%20Advisee%20Partnership%20Agreement_final.pdf)

#### **Video Advising Resources**

Please check out this webpage to learn more about course planning, breadth courses, registration, and navigating our webpage to get answers to common questions:

<https://student.engr.ucr.edu/video-advising-resources>

If you attend Block Party, be safe and have a blast! Take a pic and let me know how much fun you have!



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*Thomas McGraw*

*Academic Advisor for students in:  
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Materials Science & Engineering (MSE)*

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