

From: BCOE Advising – ELEN <saelen@enr.ucr.edu>
Sent: Thursday, October 20, 2022 9:08 AM
To: BCOE Advising – ELEN <saelen@enr.ucr.edu>
Subject: ELEN - Week #5 (2022 Fall Quarter)

Week #5! I feel like the quarter is going by quick, how about you?

Please know that I will be out of the office starting tomorrow (Friday, October 21) and will be attending a National Conference for NACADA. This is Academic Advising National Association that most of us belong to. I get to help out with coordinating the volunteers, and attend some great sessions. I will be back in the office late next week and will reply to any emails at that time.

I know that there is lots to view, read through and understand; you can also find all this great information at our website here: <https://student.engr.ucr.edu/weekly-advising-message>.

QUARTERLY DEADLINES & FEES

You can view quarterly deadlines at this link:
<https://registrar.ucr.edu/calendar>

The last day to Withdraw from a course (\$4 Fee): November 4 (Week #6)

The last day to Change the Grading Basis for a course (\$4 Fee): November 18 (Week #8)

Please use the online forms website: myforms.ucr.edu, to complete the required online form(s) within the listed deadline(s).

Always make sure you list all parts of a class when submitting a form.

2023 WINTER QUARTER REGISTRATION

The Schedule of Classes for the 2023 Winter Quarter is open: www.classes.ucr.edu.

View your Registration Time Ticket beginning October 25 in R'Web - Student Profile, by clicking Registration Notices (top right corner).

The time ticket is NOT a meeting with me, your assigned Academic Advisor. It is the earliest time you can register for classes through R'Web - Registration.

2023 Winter Quarter Registration starts October 31.

See this link for registration instructions: <https://registrar.ucr.edu/registering>

REGISTRATION TIPS:

1. Enroll in courses using R'Web during your assigned Ticket Time.

2. Use the online Schedule of Classes (www.classes.ucr.edu) to find open courses and the course record number(s) (CRN).
3. Check your degree audit in R'Web, the suggested course plan (<https://student.engr.ucr.edu/majors>), and the approved Breadth worksheet (<http://student.engr.ucr.edu/policies/requirements/breadth.html>) to determine what courses to enroll in next quarter. You can also go to this link for visual guidance for more in-depth course planning guidance (<https://student.engr.ucr.edu/video-advising-resources>).
4. Confirm that you have satisfied all prerequisites for the courses in which you plan to enroll. Prerequisites are listed in the UCR General Catalog (<http://catalog.ucr.edu/>), and in your degree audit. You can click on a course and the catalog description will appear in a pop-up.
5. After you have enrolled, check your schedule in R'Web, Canvas, and your UCR Student email regularly for any changes to the courses you have enrolled in.
6. If you need assistance enrolling in a course use the appropriate resources:
CNAS courses (i.e., Math, Physics, Chemistry, Biology, Statistics) please use the online form here: <https://ucrbgsac.wufoo.com/forms/enrollment-request/>.
BCOE courses (i.e., Computer Science, Mechanical Engineering) please use the online form here: <http://student.engr.ucr.edu/enrollmentassistance.html>.
CHASS courses (i.e., History, Political Science) please use the online form here: <https://chassems.wufoo.com/forms/chass-enrollment-request-form/>
7. ENGL 001C alternatives offered in the 2023 Winter Quarter will be listed online at this link: <http://uwp.ucr.edu/wac.html>. Be sure to enroll into the correct corresponding ENGL 007 section (it is recommended you enroll into ENGL 007 first).
8. To Waitlist a course, you will only be allowed to waitlist for the discussion/lab section (the secondary part of the course). A seat in the lecture is assumed if there is a seat in the discussion/lab. If a seat becomes available, you will be sent an email to add both sections. You will only have 24 hours to add the available seat, so keep watching your email. If you miss the 24 hour window to add the course, that seat is offered to the next student in line and you will be dropped from the waitlist. If you drop yourself from the waitlist, either accidentally or on purpose, you will lose your place on the waitlist. For more details, you can click this link: <https://registrar.ucr.edu/registering/waitlist>.

THINGS TO KNOW! THINGS TO DO!

Freshman - First Year Experience

All first year students are required to attend one R'Success Workshop during the Fall 2022 quarter. To prevent a Winter 2023 registration hold, all freshmen must attend one workshop by Friday, November 4, 2022.

If you have priority registration, we suggest you complete this assignment well before the November 4th deadline.

The schedule for the workshops is attached. More details can be found at <https://arc.ucr.edu/rsuccess>.

Reading & Writing Support Program

Located at the ARC, Skye Hall – Room 156
See the attached flyer for more details.

BCOE Clubs & Org's

Looking for Connection, get involved with a club or student organization.

You can learn more about each student organization here: <https://www.engr.ucr.edu/student-organizations>

Tutoring at the ARC

Tutoring appointments are available now both virtually and in person Monday through Friday and will continue through Week 10.

Students can see the complete list of lower and upper division courses we support and the times appointments in both modes are available by going to TAP's website (<arc.ucr.edu/tap>) and clicking on "TAP Overview."

Students can book appointments themselves and see real-time availability by clicking on the Accudemia link (<ucr.accudemia.net>) and using their SID as both the User ID and password to log in.

Microtutorials in Mathematics

The Microtutorials in Mathematics project team at UCR has conceived a new approach to producing supplementary instructional materials. It produces a collection of microtutorials as supplementary instructional and learning materials.

<https://mathtutorials.ucr.edu/>

Advisor & Student Partnership

This partnership is a collaboration between a BCOE academic advisor and a BCOE student to achieve the universal educational and professional goals of the student, BCOE, and UCR.

Read more here: https://student.engr.ucr.edu/sites/default/files/2020-10/Advisor%20Advisee%20Partnership%20Agreement_final.pdf

Video Advising Resources

Please check out this webpage to learn more about course planning, breadth courses, registration, and navigating our webpage to get answers to common questions:

<https://student.engr.ucr.edu/video-advising-resources>

Alcohol Education Required Training

All new undergraduate students (including new transfer students) are required to complete the AlcoholEdu online training.

You received an email with a personal link to the module on September 2nd and bi-weekly email reminders since then.

Part 1 of AlcoholEdu training is due **this Friday October 21st**.

Part 2, a brief follow-up module, is due December 16 and is made available 30 days after completing part 1.

ADVISING NOTES FOR YOUR MAJOR (ELEN)

When using the suggested Course Plan, always use the one you are assigned to (you can see this listed as your 'Catalog Year' in the Degree Audit) and the most up to date version (2022).

The most up to date version will show two things; new courses required in the major, and new terms for when courses may be offered: <https://student.engr.ucr.edu/majors>.

-MATH 046 is now EE 020A/MATH 045 (***Please note that MATH 046 is no longer allowed to substitute for MATH 045/EE 020A***)

-EE 020 is now EE 020B

-EE 001A & 01LA is now EE 030A & 030LA

-EE 001B is now EE 030B

-CS 012 and 013 are no longer courses offered at UCR. You will need to plan for CS 010B. You need to let me know when you take this course so I can manually update your degree audit.

~If you have something in your degree audit that should be cleared, make sure you let me know if it is not.

Seniors (Year #4):

-When will you graduate, is it listed correctly in R'Web? Did you plan for Senior Design?

-Are you taking CS 178A/B for Senior Design? Do you see it counting in your degree audit?

-Are you taking a Technical Elective course, but don't see it counting in your degree audit?

-Academic Advising Milestones (Year #4) happens in the Fall Quarter. Are you planning for one of the sessions?

Juniors (Year #3):

-Are you on track to graduate when you think you should be? Do you need to plan for a course in summer?

-Have you gotten the chance to do an Internship or Research yet?

-Are you taking a Technical Elective course, but don't see it counting in your degree audit?

-Academic Advising Milestones (Year #3) happens in the Winter Quarter.

Sophomores (Year #2):

-Have you joined any BCOE Clubs & Org's?

-What would you share with a new student, that allowed you to be successful in your first year?

-Academic Advising Milestones (Year #2) happens in the Winter Quarter.

Freshmen (Year #1):

-Are you using a Calendar System yet?

-Are you keeping your living space clean & organized?

-Academic Advising Milestones (Year #1) happens in the Spring Quarter.

Transfer Students:

Make sure you have all your transfer coursework counting correctly.

Did you have anything that helped you succeed (time management trick, calendar system, ironing your jeans, exercise, studying at a certain time of day, eating spicy food for breakfast) at your previous school?

Have you joined the Transfer Transition Program (TTP): <https://student.engr.ucr.edu/transfer-transition>?

Do you have any courses listed in the Degree Audit with a code: 'UCRV RVW'?

Did you earn IGETC, do you see it posted in your Degree Audit?

Future course offerings from:

Computer Science - <https://www1.cs.ucr.edu/undergraduate/course-listings> (2022-2023)

Electrical Engineering - <https://www.ece.ucr.edu/courses> (2022-2023)

Undergraduate Faculty Advisor: Dr. Roman Chomko

UCR profile for some details on his work and his contact details: <https://profiles.ucr.edu/roman.chomko>

HOW TO SEND AN EMAIL

<https://student.engr.ucr.edu/contact-my-advisor>

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: saelen@engr.ucr.edu

List in the subject line: **ELEN and your Full Name**.

Please be sure to include your Student ID# (86*****) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.

Please be mindful of how you communicate. This is a simple task, but one that is important.

ADVISOR AVAILABILITY

<https://student.engr.ucr.edu/contact-my-advisor>

Here is the link to find an open Appointment time:

<https://calendar.google.com/calendar/u/0/selfsched?sstoken=UUVRQUJSX1dEQ0ZFfGRIZmF1bHR8M2MwZTM4NzliYjRjYjczZjk1NWE1YmZmOGJyYTIkNWU>.

Please note that Appointments are open for in-person meetings, or via Zoom.

Drop-ins will begin again in Week #6.

You need to state if you will need a Zoom link, or will show up in-person. A Zoom link will be sent if that is your selection.

My Appointment time slots are for 20 minutes.

When scheduling an appointment, be sure you are logged in and using your UCR Student Account.

Dad Joke: I used to run a dating service for chickens. But I was struggling to make hens meet.

Have a great week, and good luck on mid-terms!

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*Thomas McGraw*

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