From: Tara Brown tbrown@engr.ucr.edusent: Tuesday, September 27, 2022 2:31 PM

Subject: FW: **Welcome and Welcome Back -Week Zero Student in Transition 9.22.2022

Importance: High

Tara Brown

Hello, Welcome and Welcome Back Engineering Undeclared, Engineering Prep, Pre-Engineering, Visiting and Reciprocity students.

For all you TL;DR's out there...

Name: Tara Brown

Title: Assistant Director BCOE Advising, BS + MS & Learning Community Coordinator, Academic Advisor

MCEN FR & SO & Students in Transition

Location: 310 Skye Hall

Email: <u>bcoeadvising@engr.ucr.edu</u>

Subject line for email: First Name Last Name and of the codes below ENUN if you are Engineering Undeclared ENGR if you are Engineering Prep ENVS if you are a Visiting Student Reciprocity or ENLM if you are a Reciprocity student

In the body of the email: Your student id number and your detailed request.

Zoom meeting link: https://ucr.zoom.us/j/99864910300

Meeting ID: 998 6491 0300

Zoom meeting times: Today, Thursday Sept 22 1:30-4:30pm & Tomorrow, Friday Sept 23 8-11:30am

Scroll for details

How ya doing?

I don't know if you know, but things are very busy around these here parts.

So be patient, send email, come to Zoom advising, go to class, study, make friends, eat, sleep, drink lots of water, get off your phone, and tell people that you love them.

I prefer e-mail communication because.... faster

I can answer your question long before you show up in a Zoom room. Give me two business days to get back to you. Business days are typically Monday through Friday from 8am-4pm pacific standard time. Holidays and weekends are not business days.

Oh and I'm hilarious, in (socially distant) person and electronically. It is hard not to love me. Still unsure? You can contacting me now, if you like. Always send e-mail to bcoeadvising@engr.ucr.edu with the proper major code in the subject line. In the body, include your full name and student id number (SID).

DO NOT send messages to my direct work email address. You take the risk that I will overlook it because I do not expect to see student email there.

Just in case you don't know, as an advisor, I'm here to help you be successful.

Nope, I will not be taking any exams with you. I will help you figure out everything you need to know in order to pass those exams.

So ANYTHING that gets in the way of you being successful, I need to know about it.

As soon as you make the choice not to attend class to do something else, that is something I need to know. Once you realize it's a problem, don't tell yourself you can handle it, tell me and I will tell you if you can handle it. DEAL?

Bring the problem to me. What is a problem? A problem is anything that jeopardizes your safety, health, or GPA in that order.

Please do your best to ask for help. I know that is difficult for many.

One of the ways in which I help will be sending you messages to remind you of important stuff, to tell you about important stuff, or to offer you important stuff.

This is the first one

Check out these sites for all the times you can't get to me but need an answer to a question.

- See this link for deadline dates:
 - http://registrar.ucr.edu/registrar/academic-calendar/default.aspx
- See this link for all things academic advising https://student.engr.ucr.edu/
- See this link for my availability
 - https://student.engr.ucr.edu/academic-advisor-availability
- See this link for instructions on the proper email format https://student.engr.ucr.edu/emailing-your-academic-advisor

Hope you enjoyed your first day. I will type to you again next week.

There is much work to do.

Love,

Tara Brown

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