

**From:** BCOE Advising — MSE <samse@engr.ucr.edu>  
**Sent:** Monday, December 5, 2022 8:14 AM  
**To:** BCOE Advising — MSE <samse@engr.ucr.edu>  
**Subject:** MSE - Finals Week, 2022 Fall Quarter

I hope and wish you the best with Final Exams!!

Make sure you Review, Read, Re-Read, Rewrite and Reinforce all your notes and study materials.

Don't miss any Final Exams!!

### **2023 WINTER QUARTER REGISTRATION**

The Schedule of Classes for the 2023 Winter Quarter is open: [www.classes.ucr.edu](http://www.classes.ucr.edu).

2023 Winter Quarter Registration Unit Maximum will go up to 18 on December 7.

See this link for registration instructions: <https://registrar.ucr.edu/registering>

\*Registration Issues – if you should be able to enroll into a course, but there is an issue with a prerequisite; please use this link to get help with adding that course:

<https://student.engr.ucr.edu/enrollment-assistance>.

### **REGISTRATION TIPS:**

1. Enroll in courses using R'Web during your assigned Ticket Time.
2. Use the online Schedule of Classes ([www.classes.ucr.edu](http://www.classes.ucr.edu)) to find open courses and the course record number(s) (CRN).
3. Check your degree audit in R'Web, the suggested course plan (<https://student.engr.ucr.edu/majors>), and the approved Breadth worksheet (<http://student.engr.ucr.edu/policies/requirements/breadth.html>) to determine what courses to enroll in next quarter. You can also go to this link for visual guidance for more in-depth course planning guidance (<https://student.engr.ucr.edu/video-advising-resources>).
4. Confirm that you have satisfied all prerequisites for the courses in which you plan to enroll. Prerequisites are listed in the UCR General Catalog (<http://catalog.ucr.edu/>), and in your degree audit. You can click on a course and the catalog description will appear in a pop-up.
5. After you have enrolled, check your schedule in R'Web, Canvas, and your UCR Student email regularly for any changes to the courses you have enrolled in.
6. If you need assistance enrolling in a course use the appropriate resources:  
**CNAS courses** (i.e., Math, Physics, Chemistry, Biology, Statistics) please use the online form here: <https://ucrbgsac.wufoo.com/forms/enrollment-request/>.  
**BCOE courses** (i.e., Computer Science, Mechanical Engineering) please use the online form here: <http://student.engr.ucr.edu/enrollmentassistance.html>.  
**CHASS courses** (i.e., History, Political Science) please use the online form here: <https://chassems.wufoo.com/forms/chass-enrollment-request-form/>

7. ENGL 001C alternatives offered in the 2023 Winter Quarter will be listed online at this link: <http://uwp.ucr.edu/wac.html>. Be sure to enroll into the correct corresponding ENGL 007 section (it is recommended you enroll into ENGL 007 first).
8. To Waitlist a course, you will only be allowed to waitlist for the discussion/lab section (the secondary part of the course). A seat in the lecture is assumed if there is a seat in the discussion/lab. If a seat becomes available, you will be sent an email to add both sections. You will only have 24 hours to add the available seat, so keep watching your email. If you miss the 24 hour window to add the course, that seat is offered to the next student in line and you will be dropped from the waitlist. If you drop yourself from the waitlist, either accidentally or on purpose, you will lose your place on the waitlist. For more details, you can click this link: <https://registrar.ucr.edu/registering/waitlist>.

### **HOW TO SEND AN EMAIL**

<https://student.engr.ucr.edu/contact-my-advisor>

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: [samse@engr.ucr.edu](mailto:samse@engr.ucr.edu)

List in the subject line: [MSE and your Full Name](#).

Please be sure to include your Student ID# (86\*\*\*\*\*) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.

Please be mindful of how you communicate. This is a simple task, but one that is important.

Stay focused.

Do your best.

Take care of yourself.

Good luck with Final Exams!

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*Thomas McGraw*

*Academic Advisor for students in:*

*Computer Engineering (CEN)*

*Electrical Engineering (ELEN)*

*Materials Science & Engineering (MSE)*

*Bourns College of Engineering*

*Student Academic Affairs*

*BCOE Advising*

*Skye Hall, Suite 310*

[BCOEAdvising@engr.ucr.edu](mailto:BCOEAdvising@engr.ucr.edu)

<http://student.engr.ucr.edu/>

