Hello Students:

Week 4 is here and our team hopes you are finding the right process for academic success. As midterms begin to pick up, make sure you reach out for assistance if you need it. The information below may help you with some of the challenges this week.

**New Academic Advisor caseload breakdown: Effective Week 4:**

- Last names ENCS A-L will be working with Mr. Michael Cruz
- Last names ENCS M-Z will be working with Ms. Angelica Loera
- Last names ALL CSBA & ALL DTSE will be working with Ms. Terri Phonharath

**Appointments are available week 4, 5, 10, and Finals week.**

- Last names ENCS A-L will be working with Mr. Michael Cruz
  
  https://calendar.google.com/calendar/u/0/selfsched?sstoken=UU9nMzJwS1c0aVJzfGRIZmF1bHR8NTA1OGU0ZGZINGE4MDkxYTgwNTg1M2QyYjViNTlkZmY

- Last names ENCS M-Z will be working with Angelica Loera
  
  https://calendar.google.com/calendar/u/0/selfsched?sstoken=UUZ6Y29NV2RjbHlsfGRIZmF1bHR8M2MxN2JiZmY0MDcwNjM5YWVjZjdhYjE5OGRhNzdMDg

- Last names ALL CSBA and ALL DTSE will be working with Ms. Terri Phonharath
  
  https://calendar.google.com/calendar/u/0/selfsched?sstoken=UUstZXNtYWdvRDJTfGRIZmF1bHR8MmVhODRiNDQ5ODViNGY5ZmQ1NjI3MGExMDdkOGQ

**Emailing your Academic Advisor**

Be sure to send an email from your UCR Student Email account to: BCOEAdvising@engr.ucr.edu

List in the subject line: **MAJOR CODE and your Full Name**.

Please be sure to include your Student ID# (86********) in the body of your email.
RESOURCES - To help you with challenges

Remember, the following resources are available to you:

- Case Management
- Counseling and Psychological Services
- Recreation
- Student Disability Resource Center
- Student Health Services
- The WELL

Degree Audit

Every student should be reviewing their degree audit periodically. It is important to know where you stand in your degree completion. Once you review your degree audit and notice that there is a discrepancy, please reach out to your academic advisor as soon as possible.

There are certain Computer Science Technical Electives that may not appear in your degree audit such as CS 105, CS 110, CS 142, CS 144, CS 145, CS 147, CS 167, and CS 175. If you have taken these courses and it’s not showing up under the Computer Technical Electives block, then please reach out to your academic advisor so that we can update your degree audit.

SWE Scholarship Opportunity

- SWE offers more than 250 scholarships annually to students studying engineering and computer science in the United States and internationally and a number of our scholarships are looking for candidates from Hispanic-Serving Institutions (HSI) schools. Follow this link to learn more and apply: https://swe.org/scholarships/.

Enrollment Assistance Form

If you need assistance enrolling in a course use the appropriate resources:

**CNAS courses** (i.e., Math, Physics, Chemistry, Biology, Statistics) please use the online form here: https://ucrbsgsac.wufoo.com/forms/enrollment-request/.

**BCOE courses** (i.e., Computer Science, Mechanical Engineering) please use the online form here: http://student.engr.ucr.edu/enrollmentassistance.html.

**CHASS courses** (i.e., History, Political Science) please use the online form here: https://chassemss.wufoo.com/forms/chass-enrollment-request-form/
**Deadlines**

**FYE - Career Center Requirement for Freshmen - Due Feb 11, 2022**

All Freshmen/first year students received an email on January 12, 2022. Holds will be placed on student accounts who do not complete the assignment with the career center. This hold will impact your registration for spring 2022.

https://ucr.joinhandshake.com/jobs/5828784

**Dropping Course & Change Grading Basis:**

Friday, February 25, is the last day to

- Last day to withdraw from a course without a “W”
- Change grading basis to S/NC - (Satisfactory = C or better)
- Enrollment Adjustment Forms are due at 11:00AM.
- [http://myforms.ucr.edu/enrollmentadjustment.aspx](http://myforms.ucr.edu/enrollmentadjustment.aspx)

**Spring 2022**

As you prepare to plan for Spring, please note the schedule of classes will be available to view on January 27.

**Late Graduation Applications**

If you forgot to submit your graduation application for winter 2022, you will need to submit an online petition for a late graduation application see link below.

https://petition.engr.ucr.edu/

**Academic Probation HOLD**

Please be advised that if you are on academic probation a hold has been placed on your Winter 2022 registration. In order to clear this hold please follow the instructions in the email that will be emailed to you.

**Wellness Check**

Make sure to fill out your daily wellness check prior to coming to campus:
Please be sure to complete wellnesscheck.ucr.edu prior to coming on campus.