Please pay attention to your scheduled Final Exams. Don’t miss any, and it may seem funny to say this; but it happens every quarter and every year. Set more than one alarm!

Do your best!

I will be out of the office next week attending a conference, but I will check email periodically.

**HOW TO SEND AN EMAIL**

- [http://student.engr.ucr.edu/emailadvisor.html](http://student.engr.ucr.edu/emailadvisor.html)

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: [BCOEAdvising@engr.ucr.edu](mailto:BCOEAdvising@engr.ucr.edu)
List in the subject line: **CEN and your Full Name**.
Please be sure to include your Student ID# (86******) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.
Please be mindful of how you communicate. This is a simple task, but one that is important.

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**Virtual R’Finals Study Jam**

**W22 Virtual R’Finals Study Jam**
- Date: Sun., March 13th
- Time: 3-6 pm
- Location: Zoom
- RSVPs required: [https://ucrlc.wufoo.com/forms/mx2mquf0988kpb/](https://ucrlc.wufoo.com/forms/mx2mquf0988kpb/)

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*Thomas McGraw*

*Academic Advisor for students in:*
*Computer Engineering (CEN)*
*Electrical Engineering (ELEN)*