

**From:** [BCOE Advising](#)  
**To:** [BCOE Advising](#)  
**Subject:** ELEN - Weekly Email from your Advisor, Thomas (Finals Week - 2022 Winter Quarter)  
**Date:** Friday, March 11, 2022 2:51:32 PM  
**Attachments:** [W22 R'Finals Study Jam.pdf](#)

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Please pay attention to your scheduled Final Exams. Don't miss any, and it may seem funny to say this; but it happens every quarter and every year. Set more than one alarm!

Do your best!

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I will be out of the office next week attending a conference, but I will check email periodically.

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### **HOW TO SEND AN EMAIL**

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<http://student.engr.ucr.edu/emailadvisor.html>

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: [BCOEAdvising@engr.ucr.edu](mailto:BCOEAdvising@engr.ucr.edu)

List in the subject line: [ELEN and your Full Name](#).

Please be sure to include your Student ID# (86\*\*\*\*\*) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.

Please be mindful of how you communicate. This is a simple task, but one that is important.

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### **Virtual R'Finals Study Jam**

#### W22 Virtual R'Finals Study Jam

- Date: Sun., March 13<sup>th</sup>
- Time: 3-6 pm
- Location: Zoom
- RSVPs required: <https://ucrlc.wufoo.com/forms/mx2mquf0988kpb/>

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*Thomas McGraw*

*Academic Advisor for students in:  
Computer Engineering (CEN)  
Electrical Engineering (ELEN)*

*Bourns College of Engineering*  
*Student Academic Affairs*  
[BCOEAdvising@engr.ucr.edu](mailto:BCOEAdvising@engr.ucr.edu)  
<http://student.engr.ucr.edu/>