Did you know that the Career Center is hosting a Career Fair next week?!?!

I highly recommend all students attend this event. Dress the part, make sure you have a resume, and go meet the recruiters from each company (or as many as you can). This really helps you get a sense of what they are looking for, how you might adapt your resume and get a sense of what job(s) attracts you.

HOW TO SEND AN EMAIL

http://student.engr.ucr.edu/emailadvisor.html

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: BCOEAdvising@engr.ucr.edu
List in the subject line: *CEN and your Full Name*.
Please be sure to include your Student ID# (86*******) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.
Please be mindful of how you communicate. This is a simple task, but one that is important.

DROP-INS & APPOINTMENTS

You can find the Zoom links for Drop-ins here: https://student.engr.ucr.edu/academic-advisor-availability.

Mondays   9-11am
Tuesdays   130-330pm
Wednesdays   130-330pm
Thursdays   9-11am
Fridays   9-11am

I also host Appointments a couple days a week, here is the link to find an open appointment time:
https://calendar.google.com/calendar/u/0/selfsched?
sstoken=UUVRQUJSX1dEQ0ZFfGRlZmF1bHR8M2MwZTM4NzliYjRjYjczZjk1NWE1YmZmOGJjYTlkNWU.
Please note that Appointments are now open for in-person meetings. You will need to state if you will need a Zoom link, or will show up in person. A Zoom link will be sent if that is your selection.

My Appointment time slots are for 15 minutes.
When scheduling an appointment, be sure you are logged in and using your UCR Student Account.

ADVISING NOTES

When using the suggested Course Plan, always use the one you are assigned to (you can see this listed as your 'Catalog' in the Degree Audit) and the most up to date version (2021).
The most up to date version will show two things; new courses required in the major, and new terms for when courses may be offered.
https://student.engr.ucr.edu/majors

-MATH 046 has become EE 020A/MATH 045
-EE 020 has become EE 020B
-EE 001A & 01LA has become EE 030A & 030LA
-EE 001B has become EE 030B

~If you have something in your degree audit that should be cleared, make sure you let me know if it is not.

Seniors (Year #4):
-When will you graduate, is it listed correctly in R'Web? Did you plan for Senior Design?
-Are you taking CS 178A/B for Senior Design? Do you see it counting in your degree audit?
-Are you taking a Technical Elective course, but don't see it counting in your degree audit?
-Academic Advising Milestones happens in the Fall Quarter. Do you know how to apply for graduation?
Juniors (Year #3):
-Are you on track to graduate when you think you should be? Do you need to plan for a course in summer? Have you gotten the chance to do an Internship or Research yet?
-Are you taking a Technical Elective course, but don't see it counting in your degree audit? Please check in with me.
-Academic Advising Milestones happens in the Winter Quarter, did you watch the video and complete the survey?
Sophomores (Year #2):
-Academic Advising Milestones happens in the Winter Quarter, did you watch the video and complete the survey?
Freshmen (Year #1):
-Academic Advising Milestones is planned for the Spring Quarter. Look for the email in a couple weeks.

Transfer Students:
Make sure you have all your transfer coursework counting correctly.
Do you have any courses listed in the Degree Audit with a code: 'UCRV RVW'?
Did you earn IGETC, do you see it posted in your Degree Audit?

Future course offerings from:
Computer Science - https://www1.cs.ucr.edu/undergraduate/course-listings (2022-2023)
Electrical Engineering - https://www.ece.ucr.edu/courses (2021-2022)

<mark>Undergraduate Faculty Advisor</mark>: Dr. Allan Knight
UCR profile for some details on his work and his contact details: https://profiles.ucr.edu/allan.knight

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QUARTERLY DEADLINES & FEES

You can view quarterly deadlines at this link:
https://registrar.ucr.edu/calendar

The last day to add/drop courses in R'WEB (No Fee): April 8 @ NOON
The last day to Complete Part-time Status (less than 10 units) Waiver Form (Online Form needed):
April 8 @ NOON
The last day to Add (Online form needed & No Fee): April 15 @ NOON
The last day to Withdraw (DROP) from a course (No Fee): April 15 @ NOON
The last day to Change the Grading Basis to a course (No Fee): April 15 @ NOON

Please use the online forms website: myforms.ucr.edu, to complete the required online form(s)
within the listed deadline(s).
<mark>Always make sure you list all parts of a course when submitting a form.</mark>

2022 SPRING QUARTER REGISTRATION

Registration is open until Friday, March 8 (end of Week #2).

REGISTRATION TIPS:
1. Enroll in courses using R'Web during your assigned Ticket Time.
2. Use the online Schedule of Classes (www.classes.ucr.edu) to find open courses and the course record number(s) (CRN).
3. Check your degree audit in R'Web, the suggested course plan (https://student.engr.ucr.edu/majors), and the approved Breadth worksheet (http://student.engr.ucr.edu/policies/requirements/breadth.html) to determine what courses to enroll in next quarter. You can also go to this link for visual guidance for more in-depth course planning guidance (https://student.engr.ucr.edu/student-success-programs).
4. Confirm that you have satisfied all prerequisites for the courses in which you plan to enroll. Prerequisites are listed in the UCR General Catalog (http://catalog.ucr.edu/).
5. After you have enrolled, check your schedule in R'Web and your UCR Student email regularly for any changes to the courses you have enrolled in.
6. If you need assistance enrolling in a course use the appropriate resources:
   <mark>*CNAS courses*</mark> (i.e., Math, Physics, Chemistry, Biology, Statistics) please use the online form

here: https://ucrbsgsac.wufoo.com/forms/enrollment-request/.
BCOE courses (i.e., Computer Science, Electrical Engineering) please use the online form here: http://student.engr.ucr.edu/enrollmentassistance.html.
CHASS courses (i.e., History, Political Science) please use the online form here: https://chassems.wufoo.com/forms/chass-enrollment-request-form/

7. ENGL 001C alternatives offered in the 2022 Spring Quarter will be listed online at this link: http://uwp.ucr.edu/wac.html.

8. To Waitlist a course, you will only be allowed to waitlist for the discussion/lab section (the secondary part of the course). A seat in the lecture is assumed if there is a seat in the discussion/lab. If a seat becomes available, you will be sent an email to add both sections. You will only have 24 hours to add the available seat, so keep watching your email. If you miss the 24 hour window to add the course, that seat is offered to the next student in line and you will be dropped from the waitlist. If you drop yourself from the waitlist, either accidentally or on purpose, you will lose your place on the waitlist. For more details, you can click this link: https://registrar.ucr.edu/registering/waitlist.

2022 SPRING QUARTER GRADUATION

If you will be graduating in the 2022 Spring Quarter (taking your last classes), you missed the deadline to apply by.
The 2022 Spring Quarter graduation application deadline was March 1 by 4:00PM.

You need to petition to apply for graduation late, use this link: https://student.engr.ucr.edu/online-petition

Be in the know, check the website for more information on graduation:
http://registrar.ucr.edu/registrar/guide-to-graduation/index.html

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2022 SUMMER SESSION

The Schedule of Classes is available here: www.classes.ucr.edu.

Registration has started, you can view your assigned time ticket in Student Profile – found in R'Web.

If you are thinking of taking courses outside UCR, please check in with me; and be sure to use this webpage: www.assist.org for Community College equivalent courses.

2022 SUMMER SESSION GRADUATION

If you will be graduating in the 2022 Summer Session (taking your last classes), you can apply for graduation.
The 2022 Summer Session graduation application will open on April 4.

Be sure to enroll into your last classes before you apply for graduation.

To be eligible for the June 2022 Commencement all Summer 2022 grads must submit their graduation application by the early deadline of Monday, April 11!

2022 COMMENCEMENT CEREMONY

Check for details here: https://commencement.ucr.edu/

Be sure to submit your intent to participate starting April 19!

BCOE is planned for Monday, June 13 – two sessions, 9am & 2pm. See the schedule for your major.

All 2022 Fall Grad candidates who want to participate in the 2022 Commencement Ceremony need to petition by Monday, April 11.
Here is the link: https://student.engr.ucr.edu/online-petition, the form is on the right side and you will select 'Participate in Commencement' in the drop down.

BE IN THE KNOW!

Career Fair
- Wed, April 6 – In-Person Spring Career Fair
- Thurs, April 7 – Virtual Spring Career Fair
See the attached flyers for more details!

Tutoring at the ARC
Tutoring through the ARC's Tutorial Assistance and Writing/Reading Support Programs is now open for student appointments. Currently, all ARC services are remote & in-person.
Students can log in to make an appointment by going to the Accudemia Appointment System (https://ucr.accudemia.net) with their Student ID number as the User ID and password.
There, you can see real-time appointment availability for classes. A complete list of the courses available for tutoring is available at their program website: https://arc.ucr.edu/tap.

Microtutorials in Mathematics
The Microtutorials in Mathematics project team at UCR has conceived a new approach to producing supplementary instructional materials. It produces a collection of microtutorials as supplementary instructional and learning materials.
https://mathtutorials.ucr.edu/

Looking for Connection
Get involved with a club or student organization.
Check this link for BCOE groups you can join: https://coelc.engr.ucr.edu/organizations.

This partnership is a collaboration between a BCOE academic advisor and a BCOE student to achieve the universal educational and professional goals of the student, BCOE, and UCR.
Read more here: http://studentbcoe.ucr.acsitefactory.com/sites/g/files/rcwecm1536/files/2020-10/Advisor%20Advisee%20Partneship%20Agreement_final.pdf

Please check out this webpage to learn more about course planning, breadth courses, registration, and navigating our webpage to get answers to common questions:
https://student.engr.ucr.edu/video-advising-resources

Have a great week! Stay cool on the hot days, they are coming…

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Thomas McGraw

Academic Advisor for students in:
Computer Engineering (CEN)
Electrical Engineering (ELEN)

Bourns College of Engineering
Student Academic Affairs
Skye Hall, Suite 310
BCOEAdvising@engr.ucr.edu
http://student.engr.ucr.edu/