

From: [BCOE Advising](#)
To: [BCOE Advising](#)
Subject: MSE - Weekly Email (Week #4, 2022 Spring Quarter)
Date: Friday, April 15, 2022 2:02:40 PM

Hi MSE majors. This is Thomas, and I am filling in for Ms. Tara Brown for the next week or so. She is out on leave, and hopes to be back in soon. In the meantime, I wanted to send you a version of the Weekly Email I send out for you.

Week #4 – how are you doing?

Are you caring for yourself, have a good routine, keeping up with studying and attending classes?

Please do not hesitate to reach out if you need to.

DROP-INS & APPOINTMENTS

No Drop-ins during Weeks #3, #4, #5.

I host **Appointments** during these weeks only, here is the link to find an open appointment time:
<https://calendar.google.com/calendar/u/0/selfsched?stoken=UUVRQUJSX1dEQ0ZFfGRIZmF1bHR8M2MwZTM4NzliYjRjYjcZjk1NWE1YmZmOGJjYTIkNWU>.

Please note that Appointments are now open for in-person meetings.

You will need to state if you will need a Zoom link, or will show up in-person. A Zoom link will be sent if that is your selection.

My Appointment time slots are for 15 minutes.

When scheduling an appointment, be sure you are logged in and using your UCR Student Account.

HOW TO SEND AN EMAIL

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<http://student.engr.ucr.edu/emailadvisor.html>

All BCOE students are asked to follow this requested protocol when sending an email:

Be sure to send an email from your UCR Student Email account to: **BCOEAdvising@engr.ucr.edu**

List in the subject line: **[MSE and your Full Name](#)**.

Please be sure to include your Student ID# (86*****) in the body of your email.

This process allows our office to monitor, help and respond as quickly as possible to your requests and needs; by following the protocol we are able to filter your email correctly.

Please be mindful of how you communicate. This is a simple task, but one that is important.

QUARTERLY DEADLINES & FEES

You can view quarterly deadlines at this link:

<https://registrar.ucr.edu/calendar>

The last day to Withdraw (DROP) from a course (\$4 Fee): Friday, May 20 @ NOON (Week #8)

The last day to Change the Grading Basis to a course (\$4 Fee): Friday, May 20 @ NOON (Week #8)

Please use the online forms website: myforms.ucr.edu, to complete the required online form(s) within the listed deadline(s).

Always make sure you list all parts of a course when submitting a form.

2022 SUMMER SESSION

The Schedule of Classes is available here: www.classes.ucr.edu.

If you have any questions about Summer Session, you can contact their office via this link:

<https://summer.ucr.edu/resources>.

If you are thinking of taking courses outside UCR, please check in with me; and be sure to use this webpage: www.assist.org to find Community College equivalent courses.

2022 SUMMER SESSION GRADUATION

If you will be graduating in the 2022 Summer Session (taking your last classes), you can apply for graduation.

The 2022 Summer Session graduation application is open and working!

Be sure to enroll into your last classes before you apply for graduation.

To be eligible for the June 2022 Commencement all Summer 2022 grads must now petition to participate, here is the link: <https://student.engr.ucr.edu/online-petition>, the form is on the right side and you will select 'Participate in Commencement' in the drop down.

2022 COMMENCEMENT CEREMONY

Check for details here: <https://commencement.ucr.edu/>

Be sure to submit your intent to participate starting April 19!

BCOE is planned for Monday, June 13 – two sessions, 9am & 2pm. See the schedule for your major.

All 2022 Fall Grad candidates who want to participate in the 2022 Commencement Ceremony need to petition, here is the link: <https://student.engr.ucr.edu/online-petition>, the form is on the right side and you will select 'Participate in Commencement' in the drop down.

Be prepared, Grad Fair from April 20 – April 22 at the Bookstore from 10 a.m. – 4 p.m.

BE IN THE KNOW!

BCOE Clubs & Organizations Showcase

Come learn about the BCOE Clubs & Org's that you can join. Friday, April 22 from 10-2pm at the A&I Bowl. See the attachment for some more details.

Tutoring at the ARC

Tutoring through the ARC's Tutorial Assistance and Writing/Reading Support Programs is now open for student appointments. Currently, all ARC services are remote & in-person.

Students can log in to make an appointment by going to the Accudemia Appointment System (<https://ucr.accudemia.net>) with their Student ID number as the User ID and password.

There, you can see real-time appointment availability for classes. A complete list of the courses available for tutoring is available at their program website: <https://arc.ucr.edu/tap>.

Microtutorials in Mathematics

The Microtutorials in Mathematics project team at UCR has conceived a new approach to producing supplementary instructional materials. It produces a collection of microtutorials as supplementary instructional and learning materials.

<https://mathtutorials.ucr.edu/>

Looking for Connection

Get involved with a club or student organization.

Check this link for BCOE groups you can join: <https://coelc.engr.ucr.edu/organizations>.

Advisor & Student Partnership

This partnership is a collaboration between a BCOE academic advisor and a BCOE student to achieve the universal educational and professional goals of the student, BCOE, and UCR.

Read more here: http://studentbcoe.ucr.acsitefactory.com/sites/g/files/rcwecm1536/files/2020-10/Advisor%20Advisee%20Partnership%20Agreement_final.pdf

Video Advising Resources

Please check out this webpage to learn more about course planning, breadth courses, registration, and navigating our webpage to get answers to common questions:

<https://student.engr.ucr.edu/video-advising-resources>

MSE Faculty Advisor

Dr. Juchen Guo

UCR profile for some details on his work and his contact details:

<https://profiles.ucr.edu/app/home/profile/juguo>

Good luck with mid-terms!
Take care of yourself.

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*Thomas McGraw*

*Academic Advisor for students in:*  
*Computer Engineering (CEN)*  
*Electrical Engineering (ELEN)*  
*Materials Science & Engineering (MSE) **\*Temporary\****

*Bourns College of Engineering*  
*Student Academic Affairs*  
*Skye Hall, Suite 310*  
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